

I know you have been notified of the date that my FMLA leave is exhausted is May 21, 2011; I plan to return to work May 25, 2011 using my own time for May 23rd and 24th. I have been able to make some temporary child care arrangements that will allow me to return on May 25th to a full schedule. I have not used my 10 allowed union days section 8.7(A-7) and with the arrangements that I have made I will be using these days from August 7th thru Aug 19th. I have not been able to secure full time daycare with the current provider until the end of the year and it is in my child's best interest to remain with the current child care provider so I am resubmitting my request for non-FMLA leave sections 8.8 A & B. I plan to use only 10 days of this non-FMLA leave and have outlined the possible days that I would need to use; Sept 16th, 23rd, 30th, October 7th, 21st, 28th, November 4th, 18th, 25th December 2nd. Furthermore I will be able to give 1 weeks advance notice as to any changes to the days outlined. Finally I do understand the ongoing operational needs of the drug lab and I will make certain my duties were complete prior to my use of the day needed.